

**HELP WANTED:**

**DOLORES COUNTY PUBLIC HEALTH ADMINISTRATOR**

**POSITION TITLE:** PUBLIC HEALTH ADMINISTRATOR

**GENERAL STATEMENT OF DUTIES**

To deliver quality public health services to the residents of Dolores County. Plans, administers, supervises, and evaluates public health programs and activities of the Dolores County Public Health office.

Four Year degree in a related science field, knowledge of OWTS Regulation 43, Administrative experience, budgeting knowledge, grant writing, HR managerial experience.

**HOURS:** 35 hours per week. The time of day, and days of the week may vary, depending on tasks to be accomplished.

**RATE of PAY:** Salary range of \$45,000.00- \$51,750.00 depending on qualifications and experience, with benefits including health, dental and vision insurance. Retirement after one year of service, PTO available upon hiring plus Federal Holidays, semi-monthly pay periods.

**Applications may be picked up at the Commissioner's office in Dove Creek at 409 North Main, or online & are due back to the Commissioner's office by 4:00p.m. January 12<sup>th</sup>, 2026. Please include a resume. For any questions call 970-677-2383.**