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To file a program discrimination complaint, a Complainant should complete [Form AD-3027](#), USDA Program Discrimination Complaint Form, which can be obtained online or from any USDA office, by calling [\(833\) 620-1071](tel:8336201071), or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation.

The completed [AD-3027 form](#) or letter can be submitted by mail, fax or email:

- Mail: Food and Nutrition Service, USDA 1320 Braddock Place, Room 334 Alexandria, VA 22314 or
- Fax: [\(833\) 256-1665](tel:8332561665) or [\(202\) 690-7442](tel:2026907442) or
- Email: FNSCivilRightsComRlaints@usda.gov

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