

**MEETING MINUTES**  
**Dolores County**  
**Board of County Commissioners**  
**June 11, 2024**

A special meeting of the Dolores County Board of County Commissioners was held at the Dolores County Courthouse in Dove Creek, Colorado on June 11, 2024. Present for the meeting were Commission Chair Steve Garchar, Vice Chair Linda Yellowman, Commissioner Floyd Cook, Attorney Dennis Golbricht, County Administrator Margret Daves, and Deputy Clerk to the Board Shayla Oliver.

The meeting began with everyone reciting the Pledge of Allegiance.

**Guests**

In Person –DC Treasurer Taylor Cook, DC Weed District Director and Extension Oma Fleming, Road and Bridge Ashley Spigner, DC IT and EMS Director Keith Keesling, DC Public Health Director Tracey Beanland, DC HR and Finance Director Lenore Johnson, DC Clerk Lana Hancock, Senior Services Director Alisa Schultz, Net Force Director Chris, and IT Specialist Shawn Sanders

**Agenda**

Commissioner Yellowman made a motion to accept the agenda with the addition of County Road 4.5 access.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Expenditures**

Commissioner Yellowman made a motion to accept the Expenditures.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Road 4.5 Fence/ROW**

The BOCC was notified of a fence that was built in the County ROW on County Road 4.5. The property owners received a letter asking them to move their fence. They met with the BOCC discussing past easements, how the road lies, and their options available. There is currently a recorded 120' ROW Easement, the county standard regulation is a 60' width ROW. The road is not perfectly centered on the property line and the property owners asked for some leniency.

Commissioner Cook made a motion to allow Mike and Debra Temple to place the fence 30' from the center line of the road with the understanding the County is not waiving the current 120' ROW width that may be indicated by historic documents, or the 60' standard presumed ROW.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

The property owners agreed to have the fence moved by October 1, 2024.

### **Pioneer Center Heating and Cooling Unit/Alisa Schultz**

Senior Center Director Alisa Schultz met with the BOCC to discuss the ongoing problems with the HVAC System at the Pioneer Center. For the past few years, the system has been unreliable with multiple issues that cannot be fixed by someone local or even within 50-mile radius. In 2023 a contract was put in place with Roseberrys for maintenance and repairs. Roseberry's is unable to work with the actual software portion of the system. There are still multiple issues that require Trane, the actual software management for the HVAC system, to perform services. Mrs. Schultz met with the project specialist of Trane, who felt like the system was running as it should with only a few things to replace or repair. Mrs. Schultz requested to use Trane as the maintenance company. Trane Corporation will be exempt from the procurement policy because it is their system, and they are apparently the only company capable of maintaining it. A quote for annual maintenance as well as repairs to get the system updated was requested by the BOCC.

### **Phone System and Service, Emails and Internet Service**

Chris Caciagli, the director with Net force PC, and Shawn Sanders, Independent IT Tech, attended the meeting to discuss and explain the recently purchased phone systems and plan which was approved by the BOCC during the February 5, 2024 regular BOCC Meeting. The licensing fees will increase to \$1,500.00 in order to allow for more users. Net force anticipates the system will be up and running within the next 30-60 days.

Keith Keesling EMS/IT Director discussed the need for Microsoft Office 365 for each office that is on the same county account. This will help with ADA Compliance, security and backup as well as accessibility for CORA requests, litigation holds, etc.

Commissioner Cook made a motion to approve expenditures to Net force PC for the Office 365 program for all County offices in the amount of \$16,125.00, as well as exempting this from the procurement policy due to the fact that they are already working with the County and there are limited other options available.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

Mr. Keesling also presented to the BOCC the Commonlook Suite program for offices as well as purchasing accessibility assistance software for the Dolores County Website to help with ADA Compatibility. The price for this program would be \$3,500.00 to \$5,000.00 per year.

Commissioner Cook made a motion directing the IT Department to put the website policy in place, purchasing the accessibility software for the website, and Commonlook suites for offices, as well as present the board with a full ADA policy by the EOM.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

## **New Business**

**Cahone Bible Community Bible Church Septic Fee Waiver Request:** The Cahone Community Bible Church requested a waiver of the \$400.00 fee for their septic system. Due to the laws regarding the separation of Church and State, the waiver cannot be allowed.

**Grant Requirements for the EMS Cabin on Killpacker Trail:** EMS Director Keith Keesling updated the BOCC that the grant deadline was extended to December 31, 2024. Commissioner Garchar questioned who would be building the cabin, which comes in the form of a kit. There was discussion regarding contractors and volunteers and personal equipment being used. Attorney Golbricht requested CTSI be contacted and find out what is and is not covered by the County policy as well formalization of a contractor agreement.

Commissioner Garchar adjourned the meeting.

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Commissioners

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Chair to the Board of County

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Deputy Clerk to the Board of County Commissioners