

**MEETING MINUTES
Dolores County
Board of County Commissioners**

January 18, 2023

A regular meeting of the Dolores County Board of County Commissioners was held at the Dolores County Courthouse in Dove Creek, Colorado on January 18, 2023. Present for the meeting were Commission Chair Floyd Cook, Commissioner Linda Yellowman, Commissioner Steve Garchar, Attorney Dennis Golbricht, County Administrator Margret Daves, and Deputy Clerk to the Board Shayla Oliver.

The meeting began with everyone reciting the Pledge of Allegiance.

Guests

In Person - DC Clerk Lana Hancock

Via zoom - Social Services Director Malynda Evans, Tom Kennedy Attorney for Sara Vavra, Joe Manning BLM Representative, DC Treasurer, DC Assessor Amber Blackmore, DC GIS Amber Fisher, Ashley Spigner, Public Health Director Tracey Beanland, HR and Finance Director Lenore Johnson, EMS Director Keith Keesling

Payroll for January 12, 2023

The following is a list of total payrolls by Department:

County Commissioners:	\$ 7,918.11	6 Employees		
County Clerk:	\$ 6,358.08	4 Employees	1 Part Time	
County Treasurer:	\$ 2,864.12	2 Employees		
County Assessor:	\$ 6,204.47	3 Employees		1 Temp
GIS:	\$ 1,261.10	1 Employee		
County Maintenance:	\$ 1,453.62	1 Employee	1 Part Time	
County Sheriff:	\$14,792.34	10 Employees	2 Part Time	
County Coroner:	\$ 459.93	1 Employee		
EMA:	\$ 1,325.14	1 Employee		
Extension:	\$ 1,358.56	2 Employees		
Veterans Office:	\$ 499.46		1 Part Time	
Senior Services:	\$ 9,367.18	2 Employees	13 Part Time	
Health & Nurse:	\$ 3,116.17	2 Employees		
Mandatory Weed:	\$ 2,167.02	2 Employees	1 Part Time	
R&B Administration Other:	\$23,825.49	18 Employees		
Social Services:	\$ 7,814.65	5 Employees	2 Part Time	
TOTAL:	\$90,785.44	60 Employees	21 Part Time	1 Temp

Proceedings to the Board of County Commissioners Meeting on January 18, 2023

Agenda

The Agenda presented for approval was dated January 17, 2023, as the meeting was moved to January 18, 2023 due to a snow emergency cancellation. Commissioner Yellowman made a motion to accept the agenda, with possible time changes of agenda items and attendees in order to accommodate the date change. Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

Expenditures

Commissioner Yellowman made a motion approving payment of the expenditures.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

Minutes

Presented for approval were the regular BOCC minutes from December 28, 2022.

Commissioner Cook made a motion to approve the above-mentioned minutes.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

Social Services Update/Malynda Evans

Social Services Director Malynda Evans presented for approval the Record of Proceedings for January 2023 as well as the financial documents through November 2022.

Commissioner Garchar made a motion approving the above-mentioned documents.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

Social Services Director Malynda Evans presented to the BOCC the 2022-23 TANF Block Grant information and formal letter providing Dolores County the option of accepting or declining the Maintenance of Effort Relief for the 2022-23 TANF Block Grant allocation. Ms. Evans recommendation was to accept the MOE Relief option.

Commissioner Garchar made a motion to accept the MOE Relief option.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

Social Services Director Malynda Evans presented to the BOCC the 2023 County Merit Certification. The Certification is signed every year stating each county merit system shall function under the principles and requirements to be in compliance with Section 26-1-120(8) C.R.S, and 9 CCR 2502-1 Rule 2.200. The Certification must be validated by the BOCC.

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Commissioner Garchar made a motion to approve the County Merit Letter.

Commissioner Yellowman seconded the motion.

All three commissioners voted in favor of the motion.

Social Services Director Malynda Evans presented to the BOCC the annual renewal MOU for the Childcare assistance program. The Colorado General Assembly enacted Senate Bill 97-120 in response to the passage of the federal "Personal Responsibility and Work Opportunity Reconciliation Act of 1996" thereby adopting the Colorado Child Care Assistance Program ("Child Care Program"). Colorado Revised Statutes §§ 26.5-4-115 requires CDEC, and each County, either acting singly or as a group of Counties, to enter into an annual performance contract that includes but is not limited to, requirements and provisions that address each party's duties and responsibilities to work in a collaborative manner to administer, financially support, and implement the Child Care Assistance Program using fair and objective criteria.

Commissioner Yellowman made a motion to approve the MOU for the Child Care assistance program.

Commissioner Garchar seconded the motion.

All three commissioners voted in favor of the motion.

Lana Hancock/County Clerk's Office

Dolores County Clerk Lana Hancock wanted to discuss with the BOCC adding a fourth money drawer for the Clerk's office so that each Deputy Clerk has their own drawer. Each drawer starts and ends the day with \$50.00 and each Deputy Clerk is responsible for their drawer which is secured with a personal password. The Clerk's office also has a main cash drawer that holds \$150.00 to provide change for each individual drawer. Ms. Hancock would also like to increase the amount available in that drawer to \$200.00 to compensate for the added personal drawer. Attorney Golbricht suggested Ms. Hancock contact the auditor to make sure there is no issues, but otherwise did not see a problem due to the daily reconciliation on the State system.

Ms. Hancock also wanted to remind the BOCC, her office will have to update the elections room this year and would like the board to be thinking about available space.

Joe Manning BLM

Joe Manning representative for BLM wanted to update the BOCC regarding the Gunnison Sage Grouse RMPA amendment. They are working through analyzing critical environmental concerns regarding habitats. They are looking at current management for parameters and boundaries relative to what else they can and need to change. Mr. Manning could not give too much information but expects a proposal to be presented to the Cooperators soon.

Mr. Manning also let the BOCC know that they did put the advertisement to fill the vacancy of Connie Clementson out to the public with a deadline of February 8, 2023. He is optimistic the position will be filled soon.

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2022 Dolores County Reorganization Approval

Commissioner Yellowman made a motion to nominate Steve Garchar as BOCC Chairman for the 2023 year. Commissioner Garchar seconded the motion. All three Commissioners voted in favor of the vote.

Commissioner Yellowman made a motion to nominate herself as Vice Chair. Commissioner Cook seconded the motion. All three Commissioners voted in favor of the motion.

Clerk to the Board, Shayla Oliver submitted for approval the 2023 Dolores County Reorganizational document. Commissioner Cook made a motion approving the 2023 Reorganization document and Rehire of all Employees. Commissioner Yellowman seconded the motion. All three Commissioners voted in favor of the motion.

Weed District Areas of Operation

Weed District Secretary Oma Fleming prepared for the BOCC the Dove Creek Mandatory Weed Control District, District Wide Weed Management Plan and the County Wide Weed Management Plan.

Commissioner Cook made a motion to approve the Dove Creek Mandatory Weed Control District, District Wide Weed Management Plan and the County Wide Weed Management Plan. Commissioner Yellowman seconded the motion. All three Commissioners voted in favor of the motion.

Resolution #01-23-02: A Resolution approving and designating Public Depositories in which the Dolores County Treasurer may deposit public funds and impose certain conditions upon such deposits.

Commissioner Cook made a motion approving Resolution #01-23-02. Commissioner Yellowman seconded the motion. All three Commissioners voted in favor of the motion.

Sara Vavra Subdivision Exemption

Tom Kennedy attorney and representative for Sara Vavra presented for final approval a completed plat map for a subdivision exemption to split a 165-acre tract in the Dunton area off the West Fork road into two parcels. Mrs. Vavra will section off 159 acres to sell to a conservation group and will retain the 5 acres that has the house and outbuildings

Commissioner Cook made a motion to approve Resolution #01-23-01 Subdivision Exemption for Sara Vavra, together with Exhibit A, depicting the set-back exemption. Commissioner Yellowman seconded the motion. All three Commissioners voted in favor of the motion.

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Cade Curtis Preliminary Subdivision Exemption

Cade Curtis submitted a subdivision application to subdivide a half-acre lot from the existing 8.48 acres owned by James and Pearl Fisher. Due to the location of the property the water and septic source will be the Dove Creek Town system, allowing for a lot less than 3 acres.

Commissioner Cook made a motion to approve the preliminary subdivision exemption.

Commissioner Yellowman seconded the motion.

All three commissioners voted in favor of the motion.

Rico Fire Ambulance License Approval

Clerk to the Board Shayla Oliver submitted for approval the application and supporting documentation from the Rico Fire Ambulance for the 2023 operating license renewal and approval.

Commissioner Yellowman made a motion approving the signing of the operating license until January 31, 2024.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

Dove Creek Ambulance District License Approval

Clerk to the Board Shayla Oliver submitted for approval the application and supporting documentation from the Dove Creek Ambulance District for the 2023 operating license renewal and approval.

Commissioner Yellowman made a motion approving the signing of the operating license until January 31, 2024.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

New Business

Funds Transfer Resolution #01-23-03: The Dolores County Treasurer made a request to Transfer Funds from the ELC Fund to the Public Health Fund in the amount of \$482.66.

Commissioner Cook made a motion to approve Resolution# 01-23-03 Funds transfer from ELC to Public Health in the amount of \$482.66.

Commissioner Yellowman seconded the motion.

All three commissioners voted in favor of the motion.

Dolores County Treasurer's Semi-Annual Report: The Dolores County Treasurer in and for the County of Dolores and the State of Colorado certified the statement of the semi-annual report.

Commissioner Yellowman made a motion approving the Semi-Annual Report.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

Old Business

Amendments to the Special Events Ordinance: Attorney Golbricht presented a first reading of amendments to the Special Events Ordinance.

Commissioner Yellowman made a motion to publish the suggested changes and set for a public hearing on possible adoption of the amendments to the Special Events Ordinance.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

Dickson Electric Bid Addition: The BOCC previously approved a purchase and installation bid for heating and cooling units at the Dolores County Fairgrounds. At the time of bid Mr. Dickson did not realize a bond was necessary. The BOCC voted to allow bond price into the bid. Attorney Golbricht received the updated bid with bond price of \$1,895.00 and a \$2,500.00 fee to pay Dan Forst to oversee the project. The project supervision will be under Dickson Electric not Dolores County. Attorney Golbricht brought the updated bid price to the BOCC because it was over the amount previously discussed. Commissioner Garchar is not in favor of a Project Supervisor that works part time for Dolores County Fair Grounds and was not happy with the project overall and was not in favor.

Commissioner Cook made a motion to amend the agenda to discuss and possibly approve the updated bid by Dickson Electric to include the Contract bond and the project supervision fee.

Commissioner Yellowman seconded the motion.

All three Commissioners voted in favor of the motion.

Commissioner Cook made a motion to approve an increase to the Fairgrounds heating and cooling unit bid by \$4,395.00 which is the price of the bond and the project supervision fee.

Commissioner Yellowman seconded the motion.

Commissioner Cook and Yellowman voted in favor of the Motion. Commissioner Garchar abstained.

Updates

Internet and Phone Services: The New Public Health building will need Internet and phone services.

Emery Telecom has an estimated service date for Dove Creek of May or June 2023. The BOCC would like to have Farmers Telephone and Emery Telecom give a bid for services.

Commissioner Garchar adjourned the meeting.

Chair to the Board of County Commissioners

Deputy Clerk to the Board of County Commissioners