

**Dolores County  
Board of County Commissioners**

**June 15, 2020**

A regular meeting of the Board of County Commissioners was held in-person and via Zoom conferencing in Dove Creek, Colorado on June 15, 2020. Present for the meeting were Chairperson Julie Kibel, Commissioner Steve Garchar and Commissioner Floyd Cook, Attorney Dennis Golbricht, County Administrator Margret Daves and Deputy Clerk to the Board Jody Gardner.

The meeting began with everyone reciting the Pledge of Allegiance.

**Guests**

Emergency Manager Keith Keesling, Community Voice Ronda Lancaster, Senior Services Director Julie Bingham, Public Health Nurse Mary Randolph, Extension Secretary Oma Fleming, CSU Extension Agent Gus Westerman, Sheriff Don Wilson, Senior Services Dispatcher Cara Brackett, DCTreas, West Fork Fire Representatives Kevin Lovett, Thomas Johnson, Jack Richmond and Doug Aiken, Social Services Director Malynda Evans, and HR and Finance Specialist Lenore Johnson

**Payroll for June 15, 2020**

The following is a list of total payrolls by Department:

|                           |                    |                     |                     |               |
|---------------------------|--------------------|---------------------|---------------------|---------------|
| County Commissioners:     | \$7,755.39         | 6 Employees         |                     |               |
| Commissioner Other        | \$617.92           |                     | 1 Part Time         |               |
| County Clerk:             | \$3,328.51         | 3 Employees         |                     |               |
| County Treasurer:         | \$2,636.60         | 2 Employees         |                     |               |
| County Assessor:          | \$4,033.73         | 4 Employees         |                     |               |
| GIS:                      | \$1,186.00         | 1 Employee          |                     |               |
| County Maintenance:       | \$1,413.35         | 1 Employee          |                     |               |
| County Sheriff:           | \$13,287.57        | 10 Employees        | 2 Part Time         |               |
| County Coroner:           | \$361.61           | 1 Employee          |                     |               |
| EMA:                      | \$1,014.40         | 1 Employee          |                     |               |
| Extension:                | \$1,269.00         | 2 Employees         |                     |               |
| DCTV:                     | \$977.45           |                     | 2 Part Time         |               |
| Fair Board:               | \$40.41            |                     |                     | 1 Temp        |
| Veterans Office:          | \$480.22           |                     | 1 Part Time         |               |
| Senior Services:          | \$9,667.50         | 3 Employees         | 13 Part Time        |               |
| Health & Nurse:           | \$3,183.70         | 2 Employees         |                     | 1 Temp        |
| Mandatory Weed:           | \$3,425.71         | 2 Employees         | 1 Part Time         | 2 Temp        |
| R&B Administration Other: | \$23,510.95        | 19 Employees        | 1 Part Time         |               |
| Social Services:          | \$6,526.40         | 5 Employees         | 1 Part Time         |               |
| <b>TOTAL:</b>             | <b>\$84,716.42</b> | <b>62 Employees</b> | <b>22 Part Time</b> | <b>4 Temp</b> |

**Agenda**

Commissioner Garchar made a motion to accept the agenda with the addition of a Fire Ban discussion and the removal of the BLM update.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Expenditures**

Commissioner Garchar made a motion approving the expenditures.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Minutes**

Presented for approval were the regular meeting minutes from the Special meeting on June 8, 2020 and the regular BOCC meeting minutes from May 4 and June 1, 2020.

Commissioner Garchar made a motion approving the above-mentioned minutes.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Review and Sign the COVID-19 Relief Fund Intergovernmental Agreement between the Towns of Rico and Dove Creek and Dolores County**

Emergency Manager Keith Keesling drafted an IGA for the management Corona Virus Aid, Relief and Economic Security Act Funds for Dolores County and the Towns of Dove Creek and Rico. A workshop between the three entities was previously held negotiating the terms of the IGA. Attorney Golbricht reviewed the document prior to the meeting. Dolores County will receive funds in the amount of \$176,293.00. Funds will be shared as follows: County \$102,350.64, Dove Creek \$54,041.40 and Rico \$19,900.96.

Commissioner Cook made a motion to approve the IGA.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

**Reappointment of Southwest RETAC**

Commissioner Garchar made a motion reappointing Emergency Manager Keith Keesling as the Southwest RETAC designee.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Fair Board Variance Request Letter Approval**

Fair Board Secretary Oma Fleming presented a variance request from Governor Polis orders to allow the Dolores County Fair Board to proceed with its previously planned upcoming Junior Rodeo's. Public Health Nurse Mary Randolph and Attorney Golbricht had previously reviewed the variance letter request.

Commissioner Garchar made a motion approving signing of the letter.  
Commissioner Cook seconded the motion.  
All three commissioners voted in favor of the motion.

**Fire Ban Discussion**

With the recent local fires, dry conditions and continuing winds, the implementation of a fire ban was discussed. Sheriff Wilson gave an update on varying conditions throughout the County. It was decided that no open fires or controlled burns would be permitted west of the river. East of the river where the mountains have been receiving some rain will be allowed to continue without restrictions. Contained fires and screen covered pits or barrels will be allowed County-wide. Legal fireworks will be allowed County-wide.

Commissioner Cook made a motion implementing the above fire ban criteria.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

**West Fork Fire Discussion**

West Fork Fire Representatives Kevin Lovett, Thomas Johnson, Jack Richmond and Doug Aiken joined the meeting via Zoom to discuss details concerning construction and material estimates for the West Fork Fire Station building. Also discussed, was funding/cost share expenditures and a planning grant. The planning grant application is due on August 1, 2020.

If the planning grant and the DOLA grant are funded, construction would begin in 2021, therefore, the County will plan accordingly during the 2021 budget planning season. In kind dirt work and engineered surveying costs will be provided by the County. Funds totaling \$100,000.00 will be provided by West Fork Fire to fund initial costs. The County attorney raised the issue with the West Fork Fire representatives that the building would be owned by the County and leased to the Fire Department on a 99-year lease. The Lease would require the Fire Department to use it as a fire station and maintain the building with utilities. In the event of a breach, the building would revert to the County for no consideration. The issue of an administration fee for the County to obtain the grant and participate in the building project was also discussed.

Commissioner Garchar made a motion approving a Planning Grant application and expenditure of \$2,500.00 for the grant.  
Commissioner Cook seconded the motion.  
All three Commissioners voted in favor of moving forward with the grant application.

**New Business**

**Social Services Financial and Record of Proceedings Update:** Director Malynda Evans presented the Record of Proceedings from May 18, 2020 and the Reconciliation Detail and Financials from May 31, 2020. The Budget vs Actual Expenditures, Reconciliation Summary and the Statement for the DC Press were discussed.

Commissioner Kibel made a motion approving the above-mentioned documents.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

Director Evans presented the Core Services Family Preservation/PAC (Preservation Alternative Commission) Report Membership List and Signature Page for approval.

Commissioner Kibel made a motion approving the document.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

Ms. Evans said her office is running smoothly with staff working in the office and at home.

**Social Services Building Update:** Commissioner Kibel mentioned that she had received a contract from Tri-Hurst that she'd forwarded to Attorney Golbricht. Attorney Golbricht had a meeting with Tri-Hurst Construction to discuss the contract; it was noted that the contract failed to include the final bid sheet, which Attorney Golbricht then requested on Friday, June 12. After discussion, everyone was in agreeance that Commissioner Kibel can sign the completed contract when the bid sheet has been received.

**Forest Service Update:** Derek Padilla gave an update on the local fires.

The West Fork Fire land patent will be sent to the County as soon as the land conveyance is signed by the Forest Service.

Commissioner Garchar questioned Derek about the Town of Rico's upcoming meeting and agenda item for a 40-acre land acquisition allowing future expansion to the settling ponds. The Forest Service is in favor of the purchase as it would no longer make them liable. Anytime changes are requested by the Town, the Forest Service is responsible for conducting an Environmental Assessment. The land is located on a previously mined site. The Forest Service studies indicate that 40 acres is more than adequate for future growth of the ponds as well as mindful of the issues pertaining to mined lands.

Commissioner Cook thanked Mr. Padilla for the photos of the Coal Seam Fire

**BLM Update:** The agenda item was removed as per Ms. Clementson's request due to the recent fires on BLM and her inability to attend.

*Proceedings to the Board of County Commissioners Meeting on June 15, 2020*

**Dunton Hot Springs Liquor License Application Renewal Approval:** Commissioner Kibel reviewed the liquor license application request. Sheriff Wilson was present and had no issues or concerns with renewing the license.

Commissioner Cook made a motion approving the Dunton Hot Springs liquor license application. Commissioner Garchar seconded the motion. All three Commissioners voted in of the motion.

**Public Comment**

There was no public comment.

Commissioner Kibel closed the meeting

  
Deputy Clerk  
to the Board of County Commissioners

  
Chairman of the Board of County Commissioners



The seal is circular with a dotted border. The text 'DOLORES COUNTY' is at the top and 'COLORADO' is at the bottom. In the center, the word 'Seal' is written in a stylized font. There are two stars on either side of the word 'Seal'.