

**Proceedings of the Dolores County Board of  
County Commissioners**

**April 23, 2019**

A regular meeting of the Board of County Commissioners was held in the boardroom in Dove Creek, Colorado on April 23, 2019. Present for the meeting were Chairperson Floyd Cook and Commissioners Julie Kibel and Steve Garchar. Also, present for the meeting were County Attorney Dennis Golbricht, County Administrator Margret Daves and Deputy Clerk to the Board Jody Gardner.

The meeting began with everyone standing to recite the Pledge of Allegiance.

**Guests**

Sheriff Don Wilson, Emergency Manager Keith Keesling, County Resident David Newton, Road and Bridge Supervisor Steve Davis, Social Services Director Malynda Evans

**Approval of April 15, 2019 Payroll**

The following is a list of total payrolls by Department:

County Commissioners:	\$7,554.35	6 Employees	
Transfer Station:	\$376.54		1 Part Time
County Clerk:	\$3,417.06	3 Employees	
County Treasurer:	\$2,563.28	2 Employees	
County Assessor:	\$3,907.82	4 Employees	
Traffic Enforcement	\$1,432.66	1 Employee	
GIS:	\$1,166.29	1 Employees	
County Maintenance:	\$1,394.57	1 Employee	
County Sheriff:	\$10,597.71	7 Employees	4 Part Time
County Coroner:	\$420.77	1 Employee	
EMA:	\$1,070.86	1 Employee	
Extension:	\$1,313.86	2 Employees	
DCTV:	\$2366.96		9 Part Time
Veterans Office:	\$480.22		1 Part Time
Senior Services:	\$9,169.10	3 Employees	12 Part Time
Health & Nurse:	\$2,887.48	2 Employees	
Mandatory Weed:	\$2002.01	2 Employee	1 Part Time
Admin Other:	\$23,375.22	19 Employees	2 Part Time
Social Services:	\$6,165.20	5 Employees	
<b>TOTAL:</b>	<b>\$81,661.96</b>	<b>60 Employees</b>	<b>30 Part Time</b>

**Agenda, Payroll and Expenditures**

Commissioner Kibel made a motion to accept the agenda with the addition of a Social Services update.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

Commissioner Kibel made a motion to accept payroll and expenditures.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

**Minutes**

Presented for approval were meeting minutes from March 18, 2019, March 28, 2019, April 8, 2019 and Special meeting minutes April 15, 2019.

Commissioner Kibel made a motion to approve the above-mentioned minutes.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor.

**Sheriff's Office Pickup Sealed Bid Opening**

Sheriff Wilson had previously sent out bid request letters to 8 Colorado vehicle dealerships with a reply deadline response date of April 17, 2019. The request was for a 4x4 Ford F150 crew cab police responder. Three bids were received. The bids are good for 30days.

1<sup>st</sup> bid - Bonanza Ford \$34,619.12  
2<sup>nd</sup> bid - Keesee Motor Company \$36,556.00  
3<sup>rd</sup> bid - Martin Implement \$34,121.00

After discussion of the bids received and the mention of the state bidding process with the possibility of spending perhaps thousands less on a pickup, it was decided that the state bidding process needed to be researched.

Commissioner Kibel made a motion to hold on to the sealed bids while the state bidding process is researched.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

A cage, light bar, decals and interior dividers will need to be installed on the unit purchased at an additional cost.

Sheriff Wilson mentioned a nonfunctioning radar trailer that had been purchased years ago with grant funds. The Sheriff's office would like to remove the trailer equipment as it is not functioning and use the trailer for transporting evidence from scenes to evidence storage facilities. The purchase and rental of a cargo trailer was also discussed. The terms of the grant used to purchase the radar trailer will be researched before anything is done with the trailer so as not to violate any possible still existent terms of the grant.

**Emergency Declaration Resolution #4-19-02**

Commissioner Kibel made a motion stating that signatures show approval of the Dolores County Emergency Declaration Resolution 4-19-02.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

**Alert Notification Document Acceptance**

Emergency Manager Keith Keesling presented the previously discussed Alert Notification Document with changes.

Commissioner Kibel made a motion stating that signatures show approval of the Dolores County Emergency Alert Notification document.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

**Board of Health Public Hearing and Resulting Cease and Desist Order**

Commissioner Kibel made a motion at 9:01am to open as the Board of Health.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

Sheriff Don Wilson, Jones and Demille Engineer Ryan Jolley and County Septic Inspector Jeff Carhart were present for the hearing. Property owner David Newton was also present.  
Attorney Golbricht discussed the septic situation at 4200 Road S, Dove Creek, CO. A letter from Jones and Demille Engineer Ryan Jolley was read documenting the out of compliance septic currently in use. Regulation 43 Onsite Waste Treatment Standards were recited.  
Property owner David Newton stated that he had recently submitted and paid the septic application fee. Mr. Newton requested a 40-day window for compliance with the installation of a permanent septic system.  
Mr. Jolley felt that a septic tank installation could temporarily serve as a collecting unit for gray and black waste while a permanent field was designed and installed.

Inspector Carhart had completed a soil analysis and will inspect the tank installation and report back to the BOCC.

Commissioner Garchar made a motion for the issuance of a cease and desist order allowing a seven-day period from today for the installation of a septic tank for the existing illegal system to drain into while the installation of a permanent system is installed. A 40-day period beginning today will be allowed for the completion of the final system. Mr. Newton agreed to comply with terms of the cease and desist order.  
Commissioner Kibel seconded the motion.  
All three Commissioners voted in favor.

Commissioner Kibel made a motion to close as the Board of Health at 9:15am  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

**Request for Proposal for Drainage Plan Draft**

Engineer Ryan Jolley was present to discuss the issue of the road and drainage systems currently in use on Shari Street due to the recent litigation settlements with Terri Wheeler and TLC. Consideration of a possible RFQ to locate an engineering firm to conduct settlement term compliance was discussed.  
Commissioner Kibel made a motion to enter into an executive session pursuant to CRS 26-402(4)(b) to discuss settlement issues. It was the attorney's opinion that the matters were privileged attorney client communication, therefore no minutes or recordings would be kept.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

Commissioner Kibel made a motion to end the Executive Session at 10:13.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

Commissioner Garchar made a motion directing Mr. Jolley to visit with the Town of Dove Creek to discuss the possibility of working together in a joint effort for the request of an RFP and/or RFQ.  
Commissioner Kibel seconded the motion.  
All three Commissioners voted in favor of the motion.

**Waste Provider Decision**

After discussion of the current proposals it was decided that a decision couldn't be made with the information at hand. Contact with the waste bidders will again be made with new questions posed.

**Social Services Update**

Social Services Director Malynda Evans presented the Record of Proceedings from March 18, 2019 as well as the Reconciliation Summary for the period ending 3/31/2019.

Commissioner Garchar made a motion to approve the presented Record of Proceedings and the Reconciliation Summary.

Commissioner Kibel seconded the motion.

All three Commissioners voted in favor of the motion.

There was discussion of the purchase of town lots for possible future construction of a Social Services facility.

**Public Comment**

There was no one present for public comment.

**New Business**

**Dunton Hot Springs Liquor License Renewal:** Sheriff Wilson stated that there had been no issues with the requesting entity.

Commissioner Kibel made a motion to approve the signing for the renewal of the Dunton Hot Springs Inc. Hotel and Restaurant Liquor License.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

The application fee to the County will be deposited with the treasurer. The application will be sent to the state with their application fee.

**Old Business**

**Resigning of JSPC with Board Additions:** The BOCC signed the JSPC renewal contract with the addition of RE-2J Counselor Eric Stiasny.

**Dolores/Norwood Road Gate Installation:** Road and Bridge Supervisor Steve Davis discussed the work being done to clear the Dolores/Norwood road. The BOCC is concerned with the moisture from the snow being cleared and the granting of public access damaging wet roads. Supervisor Davis wants to have the road cleared by May 1 to allow drying. A quarter mile berm will be left blocking access until the road is dry.

**SIPA Grant Funds/Website Change Over Discussion:** County Administrator Margret Daves presented the BOCC a \$3700.00 check received from the State Internet Portal Authority grant. Mr. Keesling recently attended the SIPA grant awards ceremony in Denver, CO to receive the funds on behalf of the County.

After discussion it was decided that the four SIPA recommended persons capable of transferring the current website to the SIPA site will be contacted for bids.

**Executive Session**

**Discussion of Possible Purchase of Town Lots:** There was not an Executive Session needed.

Commissioner Cook adjourned the meeting.

*Floyd L. Cook*

Chairman to the Board of County Commissioners



Attest:

*Jean Hardner*

Deputy Clerk to the Board of County Commissioners