

**Proceedings of the Dolores County Board of
County Commissioners**

March 28, 2019

A regular meeting of the Board of County Commissioners was held in the boardroom in Dove Creek, Colorado on March 28, 2019. Present for the meeting were Chairperson Floyd Cook and Commissioners Julie Kibel and Steve Garchar. Also, present for the meeting were County Attorney Dennis Golbright, County Administrator Margret Daves and Deputy Clerk to the Board Jody Gardner.

Guests

Dolores County Maintenance Supervisor Steven Stiasny, Dolores County Clerk and Recorder Lana Hancock, Dolores County Emergency Manager Keith Keesling, Dolores County Senior Services Director Julie Bingham. Dolores County Mapping and Addressing Specialist Amber Fisher, Dolores County Road and Bridge Supervisor Steve Davis, Dolores County Extension and Weed Secretary Oma Fleming, Dolores County Social Services Director Malynnda Evans, Dolores County Health Nurse Mary Randolph, Dolores County Assessor Berna Ernst, Dolores County Treasurer Janie Stiasny and Dolores County Sheriff Don Wilson

Pledge

The meeting began with everyone standing to recite the Pledge of Allegiance.

Approval of Agenda

Commissioner Kibel made a motion to approve the agenda.
Commissioner Garchar seconded the motion.
All three Commissioners voted in favor of the motion.

Approval of Minutes

There were no minutes for approval.

Department Head Meeting

Assessor: Berna Ernst said they are working on reappraisals.

Road & Bridge: Steve Davis didn't have much to share. The crew is busy grading roads.

Clerk: Lana Hancock and Deputy Clerk Taylor Schaaf attended a week-long training in Salida, Colorado.

Ms. Hancock has been familiarizing herself with the election equipment as the equipment provider "Dominion" will soon be installing upgraded equipment.

The motor vehicle divisions "Drive" program will be providing training for staff on program changes involved with working the kinks out of the new system.

Treasurer: Janie Stiasny said they are collecting taxes.

Maintenance: Steven Stiasny has been finishing some painting projects throughout the courthouse.

Proceedings to the Board of County Commissioner Meeting on March 28, 2019

Extension and Weed: Secretary Oma Fleming said the Extension office and the Weed Board are hiring two part time positions. One position is being filled by a returning employee. The second position is being advertised.

Baseball fields are being prepped at the Fairgrounds for youth practices.

The fairgrounds facility already has a couple bookings scheduled this summer.

Junior Rodeo dates are set. Attorney Golbricht is making adjustments to the sign up and release sheets.

4-H dog and cat vaccination clinic is coming up with a lot of interest shown.

Grafting and pruning workshops were held at the Yellow Jacket CSU research center and were well attended.

Extension: CSU Extension Agent Gus Westerman was not present.

Nurse: Mary Randolph discussed a recently attended POD training in Durango, Colorado. A volunteer group and drill list needs to be created and sent in to the National Register for emergencies and natural disaster situations.

Sheriff: Don Wilson discussed the County AEDs. Many of the pads and batteries are expired. Replacement costs and available funds for purchasing replacement parts were discussed. Attorney Golbricht stressed the importance of having functioning AED's. Mr. Keesling originally stated that the County has 12 AED's. After discussion, the locations of 4 other AED's were noted. There was also discussion of adding AED's throughout some county facilities, therefore 5 additional AED's will be purchased with grant funds.

Attorney Golbricht discussed the necessity of a Standard Operation Plan (SOP) with Standard Operating Guidelines (SOG) for liability protection purposes. Unit maintenance and regular log checks are priority. Mr. Wilson shared concern for functioning AED's and offered to handle the priority project.

Commissioner's Secretary Jody Gardner provided a state mandated handout with AED requirements that Attorney Golbricht read aloud.

Emergency Manager Keith Keesling discussed the details of a program that sends out reminder alarm checks that will be available within a couple months. Commissioner Kibel felt it was necessary for the County to implement their own program immediately.

The Board agreed to a two-week time limit for all replacement parts to be ordered and installed as well as for a Standard Operating Guideline to be implemented.

In 2019, a rotation replacing the existing AEDS will be implemented. Appropriate public notice signage for AED availability will be installed with boxes as well as usage training provided for employees.

An outside testing company will be sought for AED testing compliance.

Proceedings to the Board of County Commissioner Meeting on March 28, 2019

Commissioner Kibel made a motion to release \$4000 of funds from the Commissioners budget for the purchase of pads and batteries and wall mounted boxes.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

A DOLA Black and Gray Marijuana Grant is being applied for by the Sheriff's Office.

EMS: Keith Keesling has been attending quarterly meetings.

Three State Internet Portal Authority (SIPA) grants previously applied for were awarded. The grants will provide assistance for the construction and building of websites for the Town and Ambulance, as well as for the transferal of the County's website. Mr. Keesling will attend the grant acceptance presentation in Denver in April.

Human Resources: Finance and HR Specialist Lenore Carhart discussed the part time help needed and pay rate for County employees willing to help cover shifts at the Transfer Station while the current attendant is out due to an injury.

Senior Services: Julie Bingham discussed some issues at the Pioneer Center with drywall cracks. The grease trap was not properly installed. As a result, it is not functioning properly. Rick Flemming was present for a walk through to note the issues needing addressed.

Ms. Bingham said they are putting in for a couple of RFP's that will be submitted at the end of April, working on reports with CDOT and AAA, and having a lot of people attending the Center.

Social Services: Malynda Evans finished the 3rd state audit this month. Ms. Evans is very pleased with her staff.

Legislation is being determined; they are waiting to see what affects them.

Addressing and Mapping: Amber Fisher said Assistant Ashley Spigner is still working on mapping the cemetery maps. They are trying to wrap that up before the next project of addressing the Rico and West Fork area.

County Administrator: Margret Daves asked Sheriff Wilson to discuss the County photo ID cards that can be made for each department.

Ms. Daves informed everyone that the April BOCC meetings would be held on the 2nd and 4th Mondays of the month.

Ms. Daves also reminded everyone of the St. Paddy's Day corned beef and cabbage potluck at the PSC at noon.

Ms. Daves, who also attend the POD training, added that it was common practice during emergency situations for all County employees to be required to assist. Many Colorado Counties personnel manuals mandate employees to respond during emergency situations.

Proceedings to the Board of County Commissioner Meeting on March 28, 2019

Deputy Clerk to the BOCC: Jody Gardner shared details from County Health Inspector Melissa Mathews on an issue within the County of milk products being prepared and sold in an unapproved kitchen. Ms. Mathews was going to visit with the entity for a second time and let the BOH know if any action needed to be taken.

Ms. Gardner presented a letter to the BOCC to be signed in a joint release of local WSA's with Montezuma County Commissioners.

Public Comment

Commissioner Cook opened the meeting up for public comment. No one was present.

Meetings and Information

Commissioner Kibel: invited everyone to attend the BLM trails and management plan stakeholders meeting that will be held in the near future. Ms. Kibel has been working with a mediator for the BLM on a trails management plan to bring recreation to Dolores County from the Rimrock out of Nucla as opposed to trail closures.

Commissioner Garchar: shared details of a refrigerator and freezer recycling project at the transfer station on April 26, 27 and 28 with Empire Electric Association.

Commissioner Garchar mentioned a very informational pipeline safety workshop recently held at the PSC.

New Business

There was no new business.

Old Business

Address Request/Driveway Permit Discussion and Possible Action:

Mapping and Addressing Specialist Amber Fisher discussed a recent address/driveway application. The proper proof of ownership was not provided. The applicant, Mr. Newton, was previously asked to provide proof of septic and notify the County of improvements. Attorney Golbricht will draft a letter denying the approval of the driveway permit as well as requesting compliance with County BOH septic regulations. Sheriff Wilson will deliver the letter and attend a meeting with Mr. Newton and the County's contract inspector representative from Jones and Demille Engineering.

Scope of Work at PSC: The BOCC reviewed a scope of work presented by Cruzan Construction to remedy the north side of the PSC where snow buildup between two overhangs was an issue through the past winter months. The need is for one continuous roof to replace the two exiting smaller roofs so that the gap between them doesn't allow snow to buildup and to protect the generator. The two existing roofs were installed at different pitches and therefore joining them is a difficult option.

After discussion it was decided to have other local contractors give offer suggestions to remedy the issue at a lesser cost than the scope presented.

Proceedings to the Board of County Commissioner Meeting on March 28, 2019

CDOT Planning Commission Discussion: Planning Commission Secretary Margret Daves and Attorney Golbricht discussed the recently held planning commission meeting with a CDOT representative. The planning commission voted to pass the issue on to the BOCC due to time constraints for CDOT to begin the work. Several concerns were voiced with chemicals and salt that would travel to the Towns sewer, firefighting issues and public response.

After discussion it was decided that a public meeting would be held at the end of the month meeting so that proper public notification could be posted.

Attorney Golbricht will notify CDOT of the public meeting.

Executive Session:

There was no executive session needed.

Commissioner Cook closed the meeting.



Chairman to the Board of County Commissioners

Attest:



Deputy Clerk to the Board of County Commissioners

