

**DOLORES COUNTY FAIRGROUNDS  
USE APPLICATION**

1 Organization Name \_\_\_\_\_

2 Contact Person \_\_\_\_\_

3 Address \_\_\_\_\_

4 Telephone \_\_\_\_\_

5. Dates and Times of Fairgrounds Use \_\_\_\_\_

6. Use Needs (circle all that apply)

Building

Arena

Grounds

Gate Key

7. Reason For Use

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Any Special Needs

\_\_\_\_\_

9. Have you read the Fairgrounds Rules and Regulations? YES NO

10. Deposit Paid? YES NO DATE PAID \_\_\_\_\_

11. Fees Paid? YES NO DATE PAID \_\_\_\_\_

Signature of User \_\_\_\_\_ Date \_\_\_\_\_

Fair Board Approval \_\_\_\_\_ Date \_\_\_\_\_

**\*\*Have you signed the Alcohol policy of the Fairground on the last Page? THIS IS REQUIRED BEFORE ACCEPTANCE OF THIS AGREEMENT BY THE FAIRBOARD.**

Revised 3/13

**DOLORES COUNTY FAIRGROUNDS**

# **FEES, RULES, AND REGULATIONS**

## **BASIC FEES FOR COUNTY ORGANIZATIONS**

### A. Use for Building (including bathrooms and concession area)

Day Event - \$25.00 per day + \$100.00 deposit.

### B. Use of Arena

Day Event - \$25.00 per day + \$100.00 deposit. Fair Board is not responsible for Arena maintenance during event.

### C. Use of Building and Arena

Day Event - \$50.00 per day + \$200.00 deposit. Fair Board is not responsible for Building maintenance during event.

### D. Damage and Cleaning Deposits

Deposits will be refunded after inspection by a Fair Board Representative. Use fees will not be refunded at anytime or under any circumstances.

### E. Gate key for use of Arena

Deposit of \$25.00 per year is required. Fair Board is not responsible for Arena maintenance. This fee will be due at the beginning of each year and is nonrefundable.

## **BASIC FEES FOR INDIVIDUALS**

### A. Use of Building (including bathrooms and concession area)

Day Event - \$75.00 per day + \$200.00 deposit.

### B. Use of Arena

Day Event - \$100.00 per day + \$200.00 deposit. Fair Board will not be responsible for Arena maintenance during event.

### C. Use of Building and Arena

Day Event - \$150.00 per day + \$200.00 deposit. Fair Board is not responsible for building maintenance during event.

### D. Damage and Cleaning Deposits

Deposits will be refunded after inspection by a Fair Board Representative. Use fees will not be refunded at anytime or under any circumstances.

## **OUTDOOR BOOTHS**

### A. Outdoor Booths

10ft X 10ft space \$50.00 per event up to 2 days. More than 2 days is \$20.00 Extra per day - maximum 7 days. There will be a \$100.00 deposit for all booths and private exhibitors.

### B. Booth Site

The site for the booth setup will be established through mutual agreement between the Fair Board and the Booth Operator. Space requests larger than 10ft X 10ft and/or large equipment exhibits and displays will be negotiated with the Fair Board.

### C. Booth Operators

Booth Operators must remain within their booth during all sales and/or promotional operations. Any disruptions to fairgrounds activities by the Booth operator and/or employees will result in the operator being asked to leave the premises immediately without any refund of fees paid.

### D. Damage and Cleaning Deposits

Deposits will be refunded after inspection by a Fair Board Representative. Use fees will not be refunded at anytime or under any circumstances. No subletting of Booths is permitted.

### E. Utilities

Presently, the only utility available is water.

## **INDOOR BOOTHS**

### A. Indoor Booths

10ft X 10ft space \$75.00 per event up to 2 days. More than 2 days is \$30.00 extra per day - maximum 7 days. Restrictions may apply due to space limitations and the type of event being conducted.

### B. Booth Site

The site for the booth setup will be established through mutual agreement between the Fair Board and the Booth operator. Space requests larger than 10ft X 10ft and/or large equipment exhibits and displays will be negotiated with the Fair Board.

### C. Booth Operators

All booth operators and/or employees must remain within the confines of their booth during all sales. Any disruptions to fairgrounds activities by the Booth operator and/or employees will result in the operator being asked to leave the premises immediately without any refund of fees paid.

### D. Utilities

Presently, the only utility available is water.

### G. Damage and Cleaning Deposits

Deposits will be refunded after inspection by a Fair Board Representative. Use fees will not be refunded at anytime or under any circumstances. No subletting of Booths is permitted.

## **RODEOS**

### A. Stock Pens

3 panel pens for overnight stock are \$10.00/night/animal. No private pens will be permitted unless stalls or pen panels are not available.

### B. Arena Maintenance

During events, Arena maintenance will not be supplied by Fair Board.

# GENERAL RULES AND REGULATIONS

A. Use of the building and arena will be on a **FIRST PAID, FIRST SERVED.**

B. The County is not liable for personal or private property accidents, lost or stolen property, and/or the damage to privately owned property.

C. **The Deposits rendered for cleaning and damage are to be considered as incidental damage and cleaning coverage. Any damage to the County Fairgrounds property and/or facilities, beyond the deposit coverage, will be the responsibility of the individual and/or organization to fully pay for the damage and/or cleaning. Replacement, cleaning and/or repair costs will be determined by the damaging party and the Fair Board together, with the Fair Board making the final determination of costs.**

D. To reserve any part of the Fairgrounds facility, the Fair Board requires all requests to be in writing and submitted prior to the Fair Board monthly meeting. Meetings are held the 1st Monday of each month at the Dolores County Extension Office.

E. All fees and deposits must be paid in advance of the event. No building and/or arena reservations will be final until all fees are paid.

F. Where applicable, the organization and or individual must supply proof of liability and/or event insurance prior to their using the Fairgrounds.

G. Anyone under the age of 18 requesting use of the Fairgrounds must be accompanied and supervised by an adult at all times while using any of the Fairground's facilities.

H. Where applicable, a Fair Board representative will be present at all events.

**I. IT IS THE APPLICANTS RESPONSIBILITY TO FULLY CLEAN THE FACILITY BEING USED AND REMOVE ALL TRASH AND GARBAGE FROM THE FAIRGROUNDS.**

## **FAIRGROUNDS ALCOHOL POLICY:**

Alcohol is not permitted at the Fairgrounds. It is the responsibility of the person signing this Use Application **TO INSURE THAT ALCOHOL IS NOT BROUGHT INTO THE FAIRGROUNDS DURING THE APPLICANT'S EVENT.** It must be clearly understood that the person signing this Use Application is assuming, and accepting, full responsibility and **ALL LIABILITY FOR ANY INCIDENT(S) RESULTING FROM THE UNAUTHORIZED USE OF ALCOHOL AT THE FAIRGROUNDS.**

The following signature indicates that you have read, fully understand and unconditionally accept the Fairgrounds policy on alcohol use.

Signature \_\_\_\_\_

Date \_\_\_\_\_